
Transitional Outreach Worker Job Description

YOU CAN Youth Services is a non-profit charitable organization dedicated to empowering youth, so they have the knowledge, support, and skills to remove themselves from harm's way. We believe in a 50/50 approach when working with young people: we will work very hard for them, but we expect them to work very hard for themselves. Our end goals for the youth we work with are, stay in school, return to school, or secure and maintain employment. If those end goals are achieved, this will ensure economic independence in the future for the youth in our programs. Our Youth Workers form intentional relationships, lead with values, and have a deep investment in being relentless.

The core function of the Transitional Youth Outreach Worker (TOW) is to engage and support at-risk youth in a process of change. This allows young people to move out of their current situation and begin to foster independence. The TOW will work closely with team members, supervisors, and other support workers to ensure that each young person is ready, willing, and able to bring about the change of moving into employment into their lives.

Responsibilities

- The Transitional Youth Outreach Worker (TOW) will understand, practice, and promote the vision, mission, and values of the organization
- Support youth in the successful completion of the Road to Work Program
- Support youth as they transition from the Road to Work Program into employment with life management skills
- Maintain a caseload of 15-20 youth
- Build and maintain healthy relationships with youth
- Ensuring 2-3 intentional weekly contacts with each youth on the caseload using the YOU CAN Youth Services Relentless approach
- Communicate with employers to support job retention when needed
- Work with youth to create opportunities for personal development and employment trainings when necessary
- Advocate for youth needs with respect to housing, legal assistance, mental health supports, employment, academic supports etc.
- Maintain contact with other supports in the youth's life to implement opportunities for growth
- Document/log daily occurrences and work within the needs assessment and service plan for youth on the caseload
- Engage in ongoing personal and professional development to increase capacity to serve young people
- Engage and support youth in restorative dialogue processes when conflict has occurred in order to lower recidivism and increase engagement at work or school
- Other tasks as assigned

Qualifications

- Bachelor's Degree in relevant field of study or equivalent experience
- Strong administration, planning and time management skills
- Understanding of and experience working with at-risk, multi-culturally diverse youth
- Excellent communication and interpersonal skills
- Capacity to think and act intentionally and strategically to help youth change behavior
- Capacity for creative conflict resolution and violence prevention
- Ability to work independently with minimal supervision
- Demonstrated ability to work constructively and cooperatively in a team setting
- Knowledge and experience with case management and data tracking
- Proficient with office software
- Attention to detail and problem-solving skills
- Excellent written and verbal communication skills
- Strong organizational and planning skills in a fast-paced environment
- A creative mind with an ability to suggest improvements
- Flexibility with work hours/schedule as required for youth needs
- Valid Driver's License with insurance of two-million-dollar liability
- Completion of criminal record and child welfare check

Closing Date: Resumes will be reviewed, and interviews booked immediately. Only those invited to participate in the interview process will be contacted.

Salary Range: \$50,000 - \$56,000/year + Benefits + Four weeks holidays.

Please e-mail resumes to: richard.flank@youcan.ca